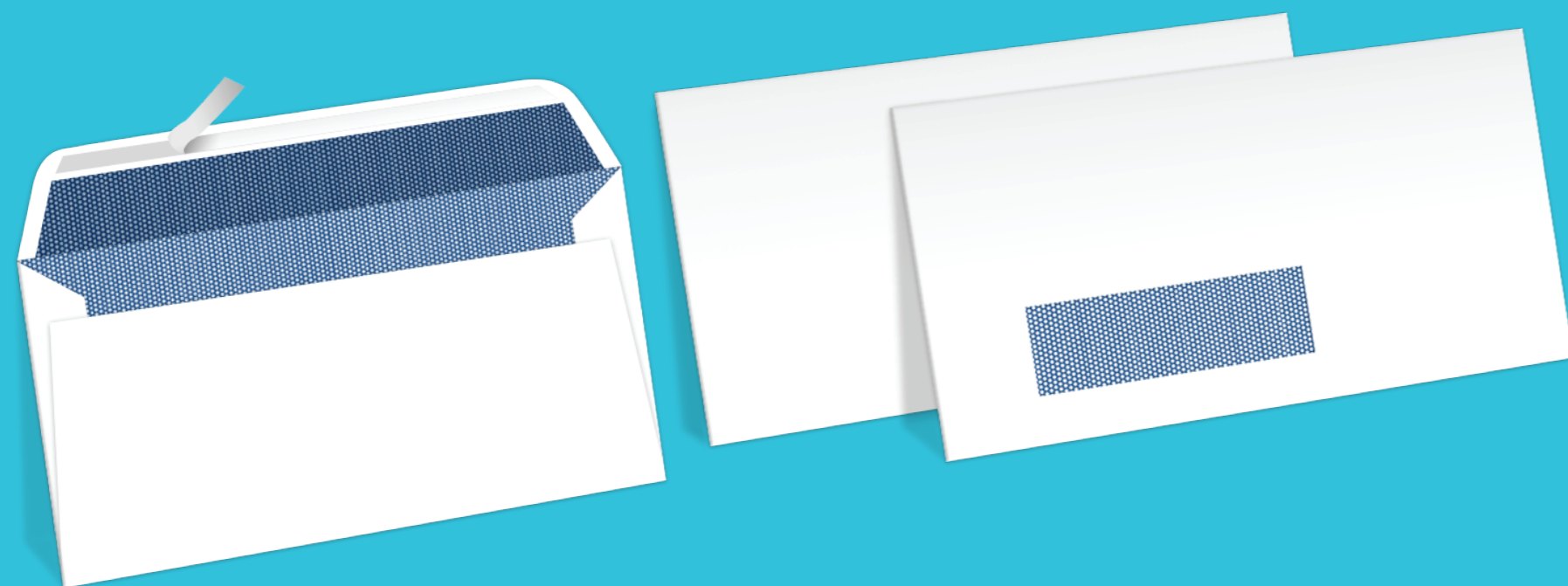# PRODUCT SETUP
FACT SHEET

ENVELOPE

DL – Plain Face & Window Face
220x110mm

GENERIC FACTS:

- Convert all text to outlines
- 3mm Internal Bleed Requirement - We are unable to print to the border of the envelope
- File provided in CMYK only
- Our recommended rich black break down in
- 40%C, 40%M, 40%Y, and 100%K
  Supplied as press ready PDF

IMPORTANT DESIGN NOTES:

- As per industry standard colours may vary up to 5%
- For the best colour accuracy please refer to a Pantone colour guide and not your screen.

PRODUCT SPECIFICS:

- Artwork size: 220mm x 110mm (WxH)
- Window Size: 95x38mm (WxH)
- 3mm Internal Bleed Requirement - We are unable to print to the border of the envelope
- 150dpi minimum

WHAT IS BLEED?

When designing for print it is important to remember that it can be difficult to trim a job right on the edge of a design. In order to achieve the best result possible, you will need to extend your design past the trim lines, so the design can easily be cut down to size. The area that extends past your trim lines is called 'bleed'. In order to get the best results when designing for print, it's important to ensure your artwork always extends past the trim lines.

CORRECT
Your background must extend past the trim lines

WRONG

SEAL EDGE

220mm

110mm

PLAIN FACE

SIZE: 220x110 mm (W x H)

Please delete this layer
before sending back to us.

3mm - No Printing Zone

SAFE AREA

Place important text
or image Inside this blue
area to prevent trimming.

NO PRINTING ZONE

We are unable to print to
the edge of the envelope

TRIM LINE

Artwork will be
trimmed here.

SEAL EDGE

WINDOW FACE

SIZE: 220x110 mm (W x H)

Please delete this layer
before sending back to us.

220mm

110mm

3mm - No Printing Zone

3mm - No Printing Zone

3mm - No Printing Zone

3mm - No Printing Zone

WINDOW
Keep important
text outside
the red area

Place important text
or image Inside this blue
area to prevent trimming.

SAFE AREA

We are unable to print to
the edge of the envelope

NO PRINTING ZONE

Artwork will be
trimmed here.

TRIM LINE